

St. Joseph School

Dear Parents:

It is hard to believe but it is that time of year already! Early registration for school families will begin on **November 16, 2009** and conclude on **December 11, 2009** at 3:15 PM. Applications will be accepted in the order they are received in the office and will be marked as such (numbered and dated). This process includes applications sent via mail. Once the early registration date has passed, any current school families who have not enrolled will lose their priority standing as a current enrolled school family. On December 14, 2009 at 8:30 AM, open registration will begin, and it will conclude on January 15, 2010 at 3:15 PM. Any application we receive over Christmas Break will be numbered prior to those delivered on January 4, 2010.

In order to register beginning November 16, 2009 your tuition payments must be up to date through October.

Programs and classes will be based on the completed enrollment applications in hand on January 15, 2010. **Applications received after this date may be placed on a waiting list.**

Please review the information below to determine what you will need to submit for your application to be considered complete. A registration application cannot be considered complete until all the elements required have been submitted. Failure to turn in all required documents, will delay your enrollment and our ability to process your registration.

The tuition schedule for the 2010-11 school year will be published in Spring, 2010. Tuition rates are adjusted annually with a strong objective of keeping tuition as affordable as possible for our school families.

Registration Requirements:

All students, preschool through eighth grade:

- ___ Tuition Contract (one per family)
- ___ Registration Fee* (\$125 per student to St. Joseph School)
- ___ New Student Information Form (one per NEW student)
- ___ Birth Certificate copy (NEW STUDENTS ONLY)
- ___ Baptismal Certificate copy, if applicable

Preschool students:

- ___ Preschool Form (one per student)
- ** Students must be 3 by September 1, 2010

Two-Year-Old Program:

- ___ Two-Year-Old Form (one per student)
- ** Students must be 2 by September 1, 2010

*St. Joseph School will not cash the application fee if we cannot offer your child a spot.

Registration Priority

Students are enrolled based on the following priority:

1. Currently enrolled parishioner students
2. Siblings of currently enrolled or previously enrolled parishioner students
3. New parishioner students- (NOTE: students in grades 3-8 must set up an interview with the principal.)
4. Currently enrolled non-parishioner students
5. Siblings of enrolled non-parishioner students
6. New non-parishioner students- (NOTE: students in grades 3-8 must set up an interview with the principal.)

Based on the above priority, once the maximum number of children per class is reached, a waiting list is started based on the same priority.