

ST. JOSEPH SCHOOL
BEFORE/AFTER SCHOOL EXTENDED DAY PROGRAM--- 2010/2011

This form may be filled out 2 ways before returning to school office:

- 1. Click on the fields, type in information, and print.**
- 2. Print out form, and write information *legibly*.**

BEFORE

Time

7:30 A.M. Drop-off time

8:15 A.M. End (Students proceed
to playground.)

Cost

\$5/morning per child

AFTER

Time

3:15 PM (after school)-6:00 PM
(latest pick-up time)

Cost

\$15.00/afternoon/per child

Eligible Participants: Junior K-8th Grade St. Joseph School students

1. Registration form must be completed during first week of school for Before/After School Program.
2. Enrollment subject to eligibility: Maximum number of students/teacher = 20.
3. In the morning parents will drop off children at the west door until 7:45 AM. After that time, students should enter the building through the main entrance. Morning care will be held in Room 111.
4. For pickup in the afternoon **call the after-care phone number** (847-710-0951). You will then be met at the west door. **Do NOT use the main entrance.**
5. The Before School Program will operate each day school is in session.
6. The After School Program will operate only on **FULL SCHOOL DAYS, NOT** on early dismissal days.
7. **Prompt pickup** of students by 6:00 P.M. is required; charges of \$1.00/minute will be assessed for late pickup.
8. If you are a **regular user** of the Before-and-After School Program, you have three options for payment. You may pay at the end of each week with no statement being sent home, you may pay bi-monthly with no statement sent home, or you may pay monthly with a statement sent home. Enclose payment in an envelope marked Before/After School Payment. **FAILURE TO MAKE PAYMENTS WILL RESULT IN YOUR CHILD BEING ELIMINATED FROM THE PROGRAM.**
9. Only adults listed on the registration form will be allowed to sign students in/out of the program each day.
10. Students may attend the Before/After School Program on an intermittent basis; however, please let us know ahead of time. In this case, payment must be made at the end of the week.
11. Any student participating in the Before/After School Program must have a completed Program Registration Form on file.
- 12.If you wish to contact the after-school supervisor, the cell number is (847) 710-0951.**

