

## **ST. JOSEPH SCHOOL BOARD MINUTES**

**April 13, 2010**

**A meeting of the St. Joseph School Board was held at 1740 Lake Avenue, Wilmette, Illinois on Tuesday, April 13, 2010... The meeting was convened at 7:04 p.m. and adjourned at 8:59pm.**

**Present: Fr. John Pollard, Pastor, Laura Clark, Principal, Mike Kerrigan, President, Denise Kenny, Vice President, Bob Daly, Gary Delaney, Megan Floyd, Mike Gervasio, Alison Silk and Andy Walberer. Also attending was Julie Butler.**

**There being a quorum established in accordance with the School Board Constitution, School Board President Kerrigan called the meeting to order at 7:04 p.m.**

**Mrs. Clark led the meeting with a prayer.**

### **OLD BUSINESS**

- 1. Approval of minutes from the March 9 meeting. The minutes were then voted on and approved. It was agreed that the March minutes will be posted on our website in their entirety.**

### **PRINCIPAL'S REPORT**

#### **A. Registration**

**Currently there are 344 students registered for the 2009-10 school year.**

### **NEW BUSINESS**

### **PRINCIPAL'S REPORT**

**Principal Laura Clark highlighted the following areas concerning School Management:**

#### **A. Registration for 2010-11 School Year**

**Mrs. Clark reported that we have 330 students enrolled for next year.**

**B. Tuition**

Mrs. Clark reported that there is currently \$10,030.33 in tuition delinquencies from five families.

**C. Teachers' Professional Development**

Mrs. Clark reported that she took five teachers to a seminar on collaborative education methods. The teachers found it very informative and were excited about implementing such methods in our classrooms. Mrs. Clark intends to send five more teachers for this type of training in late May.

**D. Junior Kindergarten Program**

It was discussed that we still need a banner advertising the JK program to hang at the corner of Lake and Ridge Roads. Denise Kenny has already spoken to Bill Zigmond about it and offered to take care of placing the order. Denise estimates that the cost will be about \$150.

**E. Cross-Country/Track Team**

Mrs. Clark reported that she has worked out an issue with the athletic director at New Trier High School and that SJS will continue to be included in their program.

**PASTOR'S REPORT****A. Funds Raised for Haitian Assistance**

Father Pollard reported that SJS raised \$2,000 for Catholic Relief Services' Haitian chapter via Sharon Murphy; and approximately \$10,000 to be used for the building of the St. Joseph school in Haiti via New Trier's Haitian Project. Father reported that a favorable article was written about our school's donation in New Trier's newspaper.

**B. Emergency Assistance Fund**

Father Pollard reported that there is \$2,000 remaining in the EAF. This amount has already been pledged to families needing it to register for next school year.

**C. Parish Easter Collections**

Father Pollard happily reported that parish collected approximately \$47,000 at the Easter masses (\$50,000 was budgeted).

**D. Confirmation Preparation**

Father Pollard reported that he and Father Kricek have been busy interviewing 8<sup>th</sup> grade parishioner candidates for Confirmation. He said these candidates are very impressive.

**E. Bullying**

Father Pollard expressed concern about the effect on SJS students of the well-publicized suicide of bullying victim Phoebe Prince in Massachusetts. Father announced that he would be going into the classroom to talk to 8<sup>th</sup> grade students about it the next day.

**F. Farewell Mass for Father Pollard**

Father Pollard said his farewell mass and reception will be on June 27<sup>th</sup> at 11:30am.

**G. Interviews for Prospective Board Members**

Father Pollard reported that Father Kricek will be taking his place at the Saturday interviews for prospective board members because Father Pollard had already committed to running a seminar that day for parish lectors.

**PRESIDENT'S REPORT/Committee Reports**

**A. Surveys**

Alison Silk reported that she is finalizing 2010 School Board surveys for Teachers; Preschool Parents; and K-8 Parents, and will have them launched shortly. The PSO will be adding some additional questions to the Parent Surveys this year.

**B. Website**

Mike Gervasio has reviewed the current RFP (drafted by Ellen Fox) for our school's new website. The RFP draft has been given to the Technology committee for feedback. Their comments are due to Mike Kerrigan next week and then the RFP will be in final form for Laura Clark to use.

**C. Brick Paver Sales**

**Mike Kerrigan will be advertising sales of brick pavers in the bulletin and newsletter. Megan Floyd offered to assist in reaching alumni planning an upcoming 51<sup>st</sup> reunion and those wanting to give pavers as presents for First Communion, Confirmation, and Graduation.**

#### **D. Finance Committee**

**The Finance Committee has been hard at work assessing necessary tuition increases for the 2010-11 school year. A letter is being prepared detailing these increases to school families.**

#### **E. LRP**

**Gary Delaney is finalizing the LRP. He will be adding Living Catholic Values and Survey sections.**

#### **F. Facilities**

**Mike Kerrigan reported that Fran Seymour continues to work on a plan for converting our basement storage area into a new art and music classroom. Fran will have all bids submitted by the facilities meeting in May.**

#### **G. PSO**

**Julie Butler reported that the PSO has currently raised \$138,000 of its budgeted goal of \$150,000. The Auction brought in \$86,000. The PSO is not running a Giving Tree this year. Julie mentioned that the PSO is discussing whether or not to have a Benefit next year and will add some questions to the School Board Parent Surveys to discern community response to that issue. Julie also raised the issue that the SJS Angel Plan, currently run by Mair Hill which raises \$30,000 annually, does not have anyone in place to run it next year. The PSO is struggling to find someone to replace Mair on the Angel Fund and may need the School Board's assistance to find someone.**

#### **H. Marketing**

**Denise Kenny reported that Kindergarten Readiness program will run tomorrow.**

**I. New Board/Old Board Party**

**The party will be hosted by the Kennys and Kerrigans on May 7<sup>th</sup> at 6pm.**

**The meeting adjourned at 8:59pm.**

**Respectfully submitted by Alison Silk.**